

Clickers@UMD

Quick start-up guide



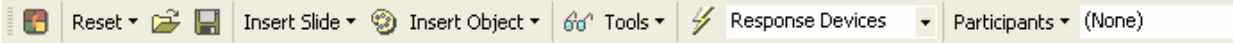
Step 1: Installing turning point software on your laptop.

(Note: This step needs to be done only once – the first time you use clickers on a particular machine. For a detailed step by step installation instructions, visit: <http://clickers.umd.edu/installation.html>)

1. Insert the CTE Flash Drive into the USB port and open folder “TurningPoint Files” from the drive.
2. **Double-click on the TurningPoint.exe file icon** to run the setup program.
3. The InstallShield Wizard loading screen will briefly appear. Wait a few seconds and the installation will start. When the first screen of the Installation Wizard appears, **click Next**.
4. At the license agreement window, read the license agreement, and **choose I accept the terms** in the license agreement, then **click Next**.
5. Complete the information in the Customer Information window, then **click Next**.
6. On the next screen, accept the default install location by **clicking Next**.
7. Begin the software installation by **clicking Install**.
8. After a few minutes, you will see the InstallShield Wizard Completed screen. **Click Finish**.
9. Choose **Activate License** over the Web, then **click Next**.
10. Choose **I only want to author content** or generate reports from this computer, then **click Next**.
11. A license code will pre-entered in the first line of blanks. Enter the rest of the requested information on the form, then **click Next**.
12. **Click Finish** to complete activation.

Step 2: Creating a Power-point presentation.

(Note: This step is to be followed every time you create Powerpoint Slides. For For a detailed step by step installation instructions, visit: <http://clickers.umd.edu/docs/byTopic/CreatingSlides.pdf>)


1. **Launch Turning Point 2006** by double clicking its icon on desktop or by clicking Start → All Programs → Turning Technologies, LLC → Turning Point 2006 → Turning Point 2006.
2. Microsoft Power Point opens. You will notice a **new toolbar** which looks like the one shown below:
A screenshot of the TurningPoint 2006 toolbar. It includes icons for Reset, Insert Slide, Insert Object, Tools, Response Devices, and Participants (None).
3. To create a new slide, **click “Insert Slide”** From the drop down menu, choose the type of slide you want to create. For example, choose “Vertical Slide”
4. Enter the **question text**.
5. Enter the **probable answers** as separate points in the “Enter the answer text” section.
6. **Save the presentation** when you have created all slides.

(continued on page 2)

For further information or detailed step by step guides, visit: <http://clickers.umd.edu>

Step 3: Before the presentation:

(Note: This step is to be followed every time before the lecture.)

1. Open the powerpoint presentation.
2. Click on the  icon on Turning Point toolbar. Response Device Wizard opens.
3. Check “Response Card Programmable or Fixed Id” option and click Next.
4. Insert the Receiver into the USB port of your laptop and click Search Again.
5. Click Next to go to the “Keypad Range Select” page.
6. Enter the number of keypads being used in class starting from 1 to maximum number of keypads.
7. Select a channel. (This could be any number between 1 to 83) The channel number has to be conveyed to students and they need to set their keypads to this channel. (For details, refer Note1)
8. Click Next to go to the “Polling test” page. Click on Start Test.
9. Ask students to click any number (0 to 9) on their keypads. You can see their responses on screen
10. Click on End Test and Click Finish.
11. Click “Reset” option on the Turning Point toolbar and choose session.
12. Your slide show is now ready.

Step 4: During the lecture:

1. Reset session by clicking “Reset” option on the Turning Point toolbar and choosing session.
2. Run the presentation as any usual powerpoint presentation.
3. At the Questions slide, ask students to poll using keypads.
4. Once polling is done, proceed to next slide.
5. Results will appear on the screen.

Note:

1. Students may select a channel on their keypads by clicking “Go” and the channel number. When channel is successfully selected, green LED glows. **Note: In newer versions of Clickers, students are required to select a channel by clicking “Go,” the channel number and “Go” again. When channel is successfully selected, green LED glows.**
2. If the same slide is to be used for polling again, click “Reset” and choose “Session” to delete data from all slides or choose “Current Slide” to delete current slide data.